***Description***

The Clark County School District’s Health Services Department is implementing a COVID-19 Parent/Guardian Hotline for parents/guardians to call if their student is exposed to or tests positive for COVID-19.

***Audience***

School site administrators, office managers, and administrative school secretaries

***Parent Messaging***

Schools are encouraged to update their phone recordings and websites with the following information related to the new COVID-19 Parent/Guardian Hotline:

* **Messaging for schools to use on phone recordings:**
	+ *Thank you for calling {insert school name}. If you are reporting a student’s positive COVID-19 case or recent exposure, please contact the Clark County School District’s COVID-19 Parent/Guardian Hotline at (702) 799-4322. If your child is positive for COVID-19, please do not send them to school. If this is a medical emergency, please hang up and dial 911.*
* **Messaging for email, ParentLink, or website:**
	+ *Please utilize the Clark County School District’s COVID-19 Parent/Guardian Hotline to report your student’s positive COVID-19 test result or your student’s recent exposure to a COVID-19-positive individual. The CCSD COVID-19 Parent/Guardian Hotline is available Monday through Friday (excluding holidays) from 8:00 a.m.-4:00 p.m. and can be reached by calling (702) 799-4322. Free COVID-19 testing options are available at* [*Southern Nevada Health District*](https://covid.southernnevadahealthdistrict.org/testing/)*, and vaccination resources are available at* [*Southern Nevada Health District Vaccines*](https://covid.southernnevadahealthdistrict.org/vaccine/distribution/)*.*

*Please click* [*here*](https://docs.google.com/document/d/1l0XqXXgNZMXyHW_ltgkJCRoMuDz6yMPA/edit?usp=sharing&ouid=113553815756834578786&rtpof=true&sd=true) *for the parent/guardian messaging in Spanish.*

***Contact Information***

Questions can be directed to Sheri McPartlin, Health Services Director/Chief Nurse, at (702) 799-7443 or via email at mcparsa@nv.ccsd.net.